

University of Lower Silesia Association  
for the Advancement of Education in Wrocław

Information Package  
of European Credit Transfer and Accumulation  
System (ECTS)  
for the Bachelor Studies 2004/2005

Field of study: Special Pedagogics  
Vocational studies

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## **The University Authorities**

The authorities are: rector and three vice-rectors dealing with education, research and international co-operation, students affairs and a chancellor in charge of administration.

The Rector - prof. dr hab. Robert Kwaśnica

The Chancellor – mgr inż. Edward Błaszczuk

Vice-Rector of Education – dr Teresa Stasieńko

Vice-Rector of Research and International Co-operation – prof. dr hab. Bogusława Dorota Gołębniak

Vice-Rector of Student Affairs – dr Czesław Malczewski

## **Description of the University**

DSWE TWP was established by the Local Department of the Association for the Advancement of Education (TWP) in Wrocław. Mrg Janina Tauroginska-Kopera (the Director of the Local Department of TWP) and prof. dr hab. Robert Kwasnica (then the Chairman of the Local Department of TWP) came with the initiative to establish DSWE TWP.

DSWE TWP has been established based on the decision of the Ministry of Education on 16<sup>th</sup> June 1997. It was registered as a non-state university under the number 118 in the register of non-state schools. In its beginnings the school had a name 'Popular Knowledge Society's Lower Silesian University College of Education' (DSWE TWP). Nowadays our university is named 'University of Lower Silesia Association for the Advancement of Education in Wrocław'.

DSWE TWP is a non-state university and it functions on the same rights and rules like state universities (based on the 12<sup>th</sup> September 1990 education bill concerning universities).

There were two fields of study: pedagogics and special pedagogics with five specializations in the first year of activity. There were also established post-diploma studies. In October 1998, 375 students began their studies in DSWE TWP. In the following years the number of students has increased gradually (presently there are 5325 students in DSWE TWP). There are also more and more specializations to choose from. In 1999-2000 the university obtained the right to organize the education on two new fields of study: international relations as well as journalism and social communication.

Presently there are four fields of study and 28 specializations.

Established in 1999 Institute of Continuing Education for Teachers and Educational Studies offers a wide variety of postgraduate studies (presently there are 39 of them).

DSWE TWP is the owner of the two buildings placed in Wagonowa Street 6 and Wagonowa Street 9. Apart from those it leases a building in Strzegomska Street 47. Presently there are 4 computer rooms and the collection of the library is rising gradually (22000 volumes).

Since 1<sup>st</sup> October 2001 in DSWE TWP there are also master studies and supplementary master studies in the field of pedagogics.

In December 2002 the State Accreditation Commission evaluated the quality of education in DSWE TWP in the fields of study of pedagogics and special pedagogics. Both fields of study obtained the positive opinion and since February 2003 they have been accredited fields of study.

To underline the constantly developing cooperation with foreign universities there was the International Culture and Education Institute established in DSWE TWP.

Already in the first year of the university the scientific research projects have been developing and there is a magazine entitled 'The Present-Human Being-Education' ('Teraźniejszość- Człowiek-Edukacja') published quarterly.

The university frequently organises scientific seminars and gives grants for various research projects. 19 scientific monographs have already been published by the university's publishing house.

At present the basic organisational unit of DSWE TWP is the Faculty of Pedagogics which consists of: the Institute of Pedagogics, the Institute of Special Pedagogics, the Institute of Continuing Education for Teachers and Educational Studies. Apart from those there are also: the Institute of Journalism and Social Communication, the Institute of International Relations and the International Culture and Education Institute.

### **The Rules of Enrolment**

Candidates who have the maturity exam certificate are enrolled without any entrance examination. The enrolment is based on the order of applications and it lasts until the 20<sup>th</sup> September.

### **Forms**

## Student Application Form

**ACADEMIC YEAR 20.../20...**

*This application should be completed in Black in order to be easily copied and / or telefax.*

(Photograph)

### SENDING INSTITUTION

*Name and full address:*

*Institutional Socrates Coordinator*

*Name:*

*Telephone:*

*Telefax:*

*e-mail:*

### RECEIVING INSTITUTION

*Name and full address:*

### STUDENT'S PERSONAL DATA

*Surname:*

*Forename(s):*

*Sex (M or F)*

*Nationality*

*Date of birth (day/month/year)*

*Marital*

*Status*

*Current address:*

*Permanent address (if different):*

*Tel.:*

*E-mail:*

*Passport number:*



## Learning Agreement

*Academic year 20.../20...*

*Field of study:.....*

Name of Student: Sending Institution: Country:
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**DETAILS OF THE PROPOSED STUDY PROGRAMME**

Receiving Institution:  Country:
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Course Unit Code (if any)	Course Unit Title (as indicated in the information pack)	Number of ECTS Credits
If necessary, continue this list on a separate sheet		

Student's signature: _____	Date: _____
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**SENDING INSTITUTION**

<u>We confirm that this proposed Programme of study/Learning Agreement is approved.</u>	
Departmental Co-ordinator's signature ..... Date: .....	Institutional Co-ordinator's signature ..... Date: .....

**RECEIVING INSTITUTION**

<u>We confirm that this proposed Programme of study/Learning Agreement is approved.</u>	
Departmental Co-ordinator's signature ..... Date: .....	Institutional Co-ordinator's signature ..... Date: .....

**CHANGES TO ORIGINAL PROPOSED STUDY PROGRAMME/LEARNING AGREEMENT**  
*(to be filled ONLY if appropriate)*

Course Unit Code (if any)	Course Unit Title (as indicated in the information pack)	Deleted Course Unit	Added Course Unit	Number of ECTS Credits
	If necessary, continue this list on a separate sheet			

Student's signature: ..... Date:.....

**SENDING INSTITUTION**

We hereby confirm the above-listed changes to the initially agreed Programme of study/Learning Agreement are approved.

Departmental Co-ordinator's signature

Institutional Co-ordinator's signature

.....

.....

Date: .....

Date: .....

**RECEIVING INSTITUTION**

We hereby confirm the above-listed changes to the initially agreed Programme of study/Learning Agreement are approved.

Departmental Co-ordinator's signature

Institutional Co-ordinator's signature

.....

.....

Date:.....

Date: .....



(1) **Course unit code:**

If available in the ECTS information Package

(2) **Duration of course unit:**

Y = 1 full academic year

1S = 1 semester

1T = 1 term/trimester

2S = 2 semesters

2T = 2 terms/trimesters

(3) **Description of the institutional grading system:**

5 - very good

4,5 - good plus

4 - good

3,5 - satisfactory plus

3 - satisfactory

2 - fail

(4) **ECTS grading scale:**

ECTS Grade	Definition
A	very good
B	good plus
C	good
D	satisfactory plus
E	satisfactory
F	FAIL - considerable further work is required

(5) **ECTS credits:**

1 full academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 20 credits

## The Academic calendar

### The winter term – 15 weeks

1. The period of courses in the 1<sup>st</sup> term (winter) ..... 01.10.2004 - 28.01.2005
2. Winter holiday ..... 22.12.2004 – 02.01.2005
3. Exam session (winter)..... 29.01.2005 - 09.02.2005
4. The break between the terms ..... 10.02.2005 – 13.02.2005
5. Additional exam session after the winter term ..... 14.02.2005 - 02.03.2005
6. The Rector's days ..... 02.11.2004 i 12.11.2004

### The summer term – 15 weeks

1. The period of courses in the 2<sup>nd</sup> term (summer) ..... 14.02.2005 – 07.06.2005
2. Spring holiday ..... 25.03.2005 – 30.03.2005
3. Exam session (summer) ..... 07.06.2005 – 22.06.2005
4. Additional exam session after the summer term ..... 04.09.2005 – 19.09.2005
5. The Rector's day ..... 02.05.2005

## **THE INSTITUTE OF SPECIAL PEDAGOGICS DSWE TWP**

53 – 609 Wrocław

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### **The general information about the Institute of Special Pedagogics**

Institute of Special Pedagogics has existed since 1997. It has been an organizational unit of the Faculty of Pedagogics in DSWE TWP.

The Dean of the Faculty of Pedagogics - prof. Bożena Wojtasik

The Director of Institute of Special Pedagogics – prof. Marek Heine

In the Institute of Special Pedagogics three-year full-time and part-time studies are carried out.

There are also postgraduate studies.

In the internal structure there are four units: *The Unit of Resocialization Pedagogics*, *The Unit of Oligophrenics*, *The Unit of Surdopedagogics* and *The Unit of Medicinal Pedagogics* (since the academic year 2003/2004).

In the Institute of Special Pedagogics there are 22 academics. The total enrollment amounts to 1 144 full and part-time students.

### **The information about studies**

SPECIAL PEDAGOGICS comprises three specializations as far as three-year vocational studies are concerned:

- Education and rehabilitation of mentally disabled people
- Resocialization
- Surdopedagogics

Studies last six terms and finish with bachelor's dissertation and final exam and gaining bachelor's degree. They confer vocational qualifications to work, prepare future teachers depending on a selected specialization to work in educational institutions – specialist counselling centres as a tutor and counsellor.

*Education and Rehabilitation of mentally disabled people* educates future staff of special education institutions and integration forms.

*Surdopedagogics* prepares pedagogical staff to take up educational, therapeutic and revalidating procedures in reference to deaf children and youth as well as children and youth with impaired hearing in special educational institutions.

*Resocialization* provides students with competence to perform care and educational tasks in resocialization institutions and to pursue the prevention of social unadjustment.

Depending on a specialization a curriculum contains about 2 200 hours – 1 005 of obligatory and about 1 195 of courses to choose.

All specializations of special education have a list of obligatory courses.

The list of courses to choose depends on a student's choice of specialization. A student choosing a specialization decides which courses to choose are obligatory for them.

The syllabus is complemented by 150 hours of practical training. Pedagogical training is obligatory in all specializations of Special Pedagogics.

### **The objectives of education**

SPECIAL PEDAGOGICS graduates have got knowledge about development processes of man's, his organic and social aberrations. They understand educational, rehabilitative and resocialization possibilities and limitations of disabled and socially unadjusted people.

They acquire practical skills to create and use their own diagnostic and methodical technique.

### **Further possibilities of education**

University graduates (three-year bachelor studies) can continue their further education taking up complementary master studies. They can also improve or acquire new vocational qualifications pursuing post-diploma studies.

### **The list of courses**

All courses are conducted in Polish

# Education and rehabilitation of mentally retarded people

Legend:

O – credit with a grade

Pk – term paper

Z – credit without a grade

E – exam

**1<sup>st</sup> YEAR**

**1<sup>st</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Philosophy	15	15	O	3
Foreign language		15	O	3
Foreign language seminar		15	O	1
Physical education		30	O	1
Biomedical basics of development	15	15	O, Pk	4
General psychology	15	15	O	3
General pedagogics	15	15	O, E	5
History of education	15	30	O, E	5
Methods of therapy		30	O	1
<b>Optional courses</b>				
Basics of neurology	15	15	O	3
Family and tutelary law	15	30	O	1
Eurhythmics classes		30	Z	2
	105	255		31

**2<sup>nd</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Sociology	15	15	O	3
Foreign language		15	O	3
Foreign language seminar		15	O	1
Physical education		30	O	1
Course to choose	15	15	O	2
Developmental and personality psychology	30	30	O, E	5
Didactics	30	30	O, E	5
Special pedagogics	30	15	O, E	5
Methods of therapy		30	O	1
<b>Optional courses</b>				
Counselling basics	15	30	O	3
Plastic-technical workshops		30	Z	2
	135	255		29

<b>Altogether in the year</b>	240	510		60
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All hours in the year: 750

**2<sup>nd</sup> YEAR****3<sup>rd</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Foreign language		15	O	1
Foreign language seminar		15	O	1
Clinical psychology	30	30	O, E	5
Pedagogical diagnostics	15	15	O, Pk	3
Psychology of education	15	30	O, Pk	3
Methods of therapy		30	O	1
<b>Optional courses</b>				
Oligophrenopedagogics	30	30	O, E	6
Logopedics	15	30	O	3
Methodics of integrated teaching of children with mild mental disabilities	15	45	O	3
Methodics of corrective, compensatory work		45	O	2
Monographic seminar		30	O	2
	120	315		30

**4<sup>th</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Computer science		30	O	2
Foreign language		15	O, E	3
Foreign language seminar		15	O	1
Education and rehabilitation of the blind and people with poor sight	15	15	O, E	4
Education and rehabilitation of the deaf and people with poor hearing	15	15	O, E	4
Methods of therapy		30	O	1
<b>Optional courses</b>				
Elements of psychological diagnoses	15	30	O, Pk	3
Methodics of integrated teaching of children with mild mental disabilities	15	45	O	3
Monographic seminar		30	O	2
Introductory seminar		15	O	3
	75	285		30

<b>Altogether in the year</b>	195	600		60
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All hours in the year: 795

**3<sup>rd</sup> YEAR****5<sup>th</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Methods of pedagogical research	15	15	O	2
Education and rehabilitation of people with motor disabilities	15	30	O, E	4
Education and resocialization of socially unadjusted people	15	30	O, E	4
<b>Optional courses</b>				
Methodics of teaching of a selected course	15	45	O	3
Methodics of teaching and education of children with severe mental disabilities	15	45	O, Pk	4
Methods of therapy of children with impaired brain		45	O, Pk	4
Monographic seminar		30	O	2
Thesis seminar		30	O	7
	75	270		30

**6<sup>th</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Pedeutology with deontology of profession	15	15	O	2
Media in education of disabled people	15	15	O	2
Education and rehabilitation of chronically sick people	15	30	O, E	4
<b>Optional courses</b>				
Early therapy of speech defects		30	O	3
Methodics of teaching of a selected course	15	45	O, E	4
Anti-stressful techniques and work hygenics		15	O	1
Monographic seminar		30	O	2
Monographic lecture	45		Z	2
Thesis seminar		30	O, E	10
	105	210		30

<b>Altogether in the year</b>	180	480		60
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All hours in the year: 660

Number of hours in all terms	2205
Courses finished with an exam	16
Courses finished with a term paper	5
Courses finished with credit with a grade	42

# Surdopedagogics

Legend:

O – credit with a grade

Pk – term paper

Z – credit without a grade

E – exam

**1<sup>st</sup> YEAR**

**1<sup>st</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Philosophy	15	15	O	3
Foreign language		15	O	1
Foreign language seminar		15	O	1
Physical education		30	O	1
Course to choose		15	O	2
Biomedical basics of development	15	15	O, Pk	4
General psychology	15	15	O	3
General pedagogics	15	15	O, E	5
History of education	15	30	O, E	5
<b>Optional courses</b>				
Basics of neurology	30	15	O	3
Family and care law	15	30	O	2
Integration workshops		15	Z	1
	135	255		31

**2<sup>nd</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Sociology	15	15	O	3
Foreign language		15	O	3
Foreign language seminar		15	O	1
Physical education		30	O	1
Developmental and personality psychology	30	30	O, E	5
Didactics	30	30	O, E	5
Special pedagogics	30	15	O, E	5
<b>Optional courses</b>				
Methodics of care and educational work	15	30	O, E	4
Surdopedagogics	30	30	O	2
Basics of audiology	15	15	O	1
Sign language, dactylography and phonogestures		30	O	1
	165	255		29
<b>Altogether in the year</b>	300	510		60

All hours in the year: 810

**2<sup>nd</sup> YEAR****3<sup>rd</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Computer science		30	O	2
Foreign language		15	O	1
Foreign language seminar		15	O	1
Clinical psychology	30	30	O, E	5
Pedagogical diagnostics	15	15	O, Pk	3
Psychology of education	15	30	O, Pk	3
Methods of therapy		30	O	2
<b>Optional courses</b>				
Surdopedagogics	30	30	O, E	6
Methodics of elementary teaching of deaf children and children with poor hearing	15	30	O	3
Methodics of auditory education		15	O	3
Sign language, dactylography and phonogestures		30	O	1
	105	270		30

**4<sup>th</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Methods of pedagogical research	15	15	O	2
Foreign language		15	O, E	3
Foreign language seminar		15	O	1
Education and rehabilitation of the blind and people with poor sight	15	15	O, E	4
Education and rehabilitation of mentally disabled people	15	30	O, E	4
Education and rehabilitation of people with motor disabilities	15	30	O, E	4
Methods of therapy		30	O	1
<b>Optional courses</b>				
Methodics of elementary teaching of deaf children and children with poor hearing	15	30	O	3
Methodics of teaching of a selected subject in special school	15	30	O	3
Sign language, dactylography and phonogestures		30	O	2
Introductory seminar		30	O	3
	90	270		30

<b>Altogether in the year</b>	195	540		60
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All hours in the year: 735

**3<sup>rd</sup> YEAR****5<sup>th</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Education and rehabilitation of chronically sick people	15	30	O, E	4
Education and resocialization of socially unadjusted people	15	15	O, Pk	3
Methods of therapy		30	O	1
<b>Optional courses</b>				
Methodics of education of deaf children and children with poor hearing	15	30	O	2
Methodics of elementary teaching of deaf children and children with poor hearing	15	30	O, Pk	3
Methodics of teaching of a selected subject in special school	15	30	O	2
Early rehabilitation of hearing (0 – 3 years old)	15	15	O	2
Methods of individual therapy of a deaf child and child with hearing defect	15	45	O	2
Sign language, dactylography and phonogestures		30	O, E	3
Anti-stress techniques and work hygiene		15	Z	1
Diploma seminar		30	O	7
	105	300		30

**6<sup>th</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Pedeutology with deontology of profession	15	15	O	
Media in education of disabled people	15	15	O	
<b>Optional courses</b>				
Basics of counselling	15	30	O	3
Methodics of education of deaf children and children with poor hearing	15	30	O, E	5
Methodics of teaching of a selected subject in special school	15	30	O	3
Therapy of pre-school deaf children	30	45	O	4
Monographic lecture	30		Z	1
Diploma seminar		30	O, E	10
	135	195		30

<b>Altogether in the year</b>	240	495		60
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All hours in the year: 735

Number of hours in all terms	2205
Courses finished with an exam	16
Courses finished with a term paper	4
Courses finished with credit with a grade	43

# Resocialization

Legend:

O – credit with a grade

Pk – term paper

Z – credit without a grade

E – exam

**1<sup>st</sup> YEAR**

**1<sup>st</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Philosophy	15	15	O	3
Foreign language		15	O	1
Foreign language seminar		15	O	1
Physical education		30	O	1
Biomedical basics of development	15	15	O, Pk	4
General psychology	15	15	O	3
General pedagogics	15	15	O, E	5
History of education	15	30	O, E	5
<b>Optional courses</b>				
Research technique		30	O	2
Legal basics of resocialization	15	15	O	3
Integration workshops		30	Z	2
	90	225		30

**2<sup>nd</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Sociology	15	15	O	3
Foreign language		15	O	3
Foreign language seminar		15	O	1
Physical education		30	O	1
Course to choose	15	15	O	2
Developmental and personality psychology	30	30	O, E	4
Didactics	30	30	O, E	4
Special pedagogics	30	15	O, E	4
<b>Optional courses</b>				
Legal basics of resocialization	15	15	O	2
Methodics of didactic and educational work		45	O, Pk	3
Social pathologies	15	30	O, E	4
Psychoeducational workshops		30	Z	1
	150	285		30

<b>Altogether in the year</b>	240	510		60
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All hours in the year: 750

**2<sup>nd</sup> YEAR****3<sup>rd</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Computer science		30	O	2
Foreign language		15	O	1
Foreign language seminar		15	O	1
Clinical psychology	30	30	O, E	5
Psychology of education	15	30	O	3
Education and rehabilitation of mentally disabled people	15	15	O, E	4
Methods of therapy		15	O	1
<b>Optional courses</b>				
Pedagogics of resocialization	15	15	O	2
Cause and effect theories of crime	15	30	O, E	5
Systems of care, education and therapy of socially unadjusted people	15	30	O, Pk	3
Psychoeducational workshops		45	Z	1
Monographic seminar		45	O	1
	105	315		29

**4<sup>th</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Methods of pedagogical research	15	15	O	2
Foreign language		15	O, E	3
Foreign language seminar		15	O	1
Pedagogical diagnostics	15	15	O, Pk	3
Education and rehabilitation of the blind and people with poor sight	15	15	O, E	4
Education and rehabilitation of the deaf and people with poor hearing	15	15	O, E	4
Methods of therapy		15	O	1
<b>Optional courses</b>				
Pedagogics of resocialization	30	30	O, E	3
Prevention of social unadjustment	15	15	O, Pk	2
Methodics of resocialization	15		Z	1
Psychoeducational workshops		45	Z	1
Vocational counselling	15	30	O	2
Monographic lecture	45		Z	1
Introductory seminar		30	O	3
	180	255		31

<b>Altogether in the year</b>	285	570		60
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All hours in the year: 855

**3<sup>rd</sup> YEAR****5<sup>th</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Education and rehabilitation of people with motor disabilities	15	15	O, E	4
Methods of therapy		30	O	1
<b>Optional courses</b>				
Methodics of resocialization	15	45	O, Pk	4
Methodics of probation officer's work	15	45	O	3
Theoretical and methodic basics of family support	15	45	O	3
Monographic seminar		45	O	2
Reeducation	15	45	O	3
Diploma seminar		30	O	7
	75	300		30

**6<sup>th</sup> Term**

Course	Format and number of hours in a term		Assessment	ECTS
	Lecture	Classes		
<b>Obligatory courses</b>				
Pedeutology with deontology of profession	15	15	O	2
Media in education of disabled people	15	15	O	2
Education and rehabilitation of chronically sick people	15	15	O, Pk	3
Methods of therapy		30	O	1
<b>Optional courses</b>				
Methodics of resocialization		45	O, E	4
Penitentiary pedagogics	15	30	O	3
Social welfare and post-penitentiary help	15	15	O	3
Psychoeducational workshops		30	Z	1
Anti-stress techniques and work hygiene		30	Z	1
Diploma seminar		30	O, E	10
	75	255		30

<b>Altogether in the year</b>	150	555		60
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All hours in the year: 705

Number of hours in all terms	2205
Courses finished with an exam	16
Courses finished with a term paper	7
Courses finished with credit with a grade	44

### **Conditions to finish studies**

To finish studies a student has to get all the credits included on the curriculum of a given faculty and write a bachelor's dissertation and defend it before the examination board.

### **Principles of evaluation and examining**

Completing separate courses is determined by the curriculum which includes credit with a grade, credit without a grade, term paper and exam. In case of a negative grade in an exam the first time round a student has a right to resit it. If he fails it again he can ask for the exam conducted before the examination board. In case of failure this time he does not get a credit for the course.

### **Grading scale**

<b>Grade</b>	<b>Grade name</b>	<b>ECTS grade</b>
5	very good	A
4,5	good plus	B
4	good	C
3,5	satisfactory plus	D
3	satisfactory	E
2	FAIL - considerable further work is required	F

## Practical information for students

European Credit Transfer and Accumulation System (ECTS) has been created to facilitate the exchange of students between higher education institutions and access to information about study programme. The system obliges a student's home institution to recognize studies abroad without necessity of additional credits or repetition of the year.

ECTS guarantees principle transparency of completing studies by:

- allocating ECTS credits to each course,
- creating information package about a school and programmes of study.

ECTS credits are allocated to all obligatory courses in the study programme. They constitute a numerical value of student workload he has to do to get a credit for a particular course. There is no direct relation between the number of didactic hours and the number of ECTS credits allocated. The ECTS credits determine a student's actual workload and contribution to get a credit for a course. They are allocated independently of forms of didactic classes (lectures, seminars, classes, workshops). Completing the year of studies requires accumulation of 60 credits (30 credits in a term on average). It enables a student to select courses depending on his own abilities and time.

Information package makes it possible to get to know well a university in which a student plans to study. It gives a student a chance to get acquainted with courses and study programme. It allows to select courses similar to those he has in his home institution. For each student who leaves to study abroad as well as for the one who returns from studies abroad there is a transcript of records. Credits for completed courses are allocated to courses which are obligatory in his home institution.

Higher education institutions participate in ECTS programme voluntarily. They clearly determine principles of studies and have a flexible approach to the cooperation with partners. A crucial role is played by coordinators i.e. people responsible for contacts with other institutions and proper functioning of ECTS in a university.

Basic principles of ECTS:

1. Principles of the system are the same for all kinds and forms of studies.
2. ECTS credits are allocated to all courses in the study programme.
3. Credits are allocated to a course, not to its particular component elements. Partial allocation of credits is possible in case when a course covers more than one term. Getting positive grades from the whole course is equivalent to allocating a student a proper number of ECTS credits.
4. To complete the year a student has to acquire:
  - **sixty credits in a year,**
  - **thirty in a term** (unless the study programme allows deviation from the number of credits in a term).
5. Getting a diploma requires fulfilling rigors included in the study programme and getting a determined number of credits.
  - **180** – to complete vocational undergraduate studies
  - **300** – to complete uniform graduate studies

## Formalities connected with arrival and stay in Poland.

Students from the European Union countries who want to study in Poland do not need a visa, whereas students from other countries before arrival to Poland should be granted a student visa in one of the Polish Embassy in the students' countries.

## **International cooperation of University of Lower Silesia Association for the Advancement of Education (DSWE TWP)**

International cooperation can be seen in a range of activities carried out by DSWE TWP in educational and research areas. The university is a member of international associations (AEA-E - Association for Educational Assessment Europe; EUPRERA – European Public Relations Education and Research Association; ESREA – European Society for Research on Education of Adult). It holds international conferences, seminars and workshops. It has got ERASMUS University Charter and takes active part in ERASMUS, COMENIUS and GRUNDTVIG programmes. The university cooperates with fourteen partner institutions in Europe within the framework of ERASMUS programme. It cooperates with nine other European institutions which take part in the project of COMENIUS programme. Besides it cooperates with the institutions from the USA, Germany, Russia and Denmark on the basis of bilateral agreements.

### **Unit responsible for admission procedure and service of foreign students in the University of Lower Silesia Association for the Advancement of Education**

All inquires concerning admission of foreign students should be addressed to the SOCRATES and ECTS coordinator: Jadwiga Dobrowolska ul. Wagonowa 9, 51-168 Wrocław, tel.:+44(71)355-22-40, ext.125, fax:+48(71) 359-46-90, e-mail: dobrowolska@dswe.wroc.pl. After arrival a foreign student should come to International Cooperation Office of the University of Lower Silesia Association for the Advancement of Education

ul. Wagonowa 9  
51-168 Wrocław

### **Accommodation**

University of Lower Silesia Association for the Advancement of Education helps foreign students to find accommodation in Wrocław. The university does not have student hostels but can help to find a place in one of the student hostels in Wrocław. It can also help students to look for accommodation on the private market. Information about private accommodation in the city available for students can be gathered from local newspapers, the Internet and two agencies:

- Student Bank of Lodgings of Wrocław University of Technology MANUS foundation (Studencki Bank Stancji Fundacji MANUS Politechniki Wrocławskiej)  
pl. Grunwaldzki 7/5, building D-5, room 4  
50-370 Wrocław  
tel.:+48(71)320-23-74, www: manus.pwr.wroc.pl
- The Academic Bank of Lodgings (Akademicki Bank Stancji) PLANETA MŁODYCH, ul. Sienkiewicza 116/4, Wrocław, tel/fax:+48 (71) 328-06-77, [www.bank.stancji.prv.pl](http://www.bank.stancji.prv.pl); [www.planetamlodych.org.pl](http://www.planetamlodych.org.pl); e-mail:info@planetamlodych.org.pl

### **Cost of living in Wrocław**

Accommodation – on average about 75 EUR (in a students' hall of residence)

80-190 EUR (flat rent on the private market);

Monthly cost of food – on average 150-200 EUR (food prices may be different in various shops, vegetables and fruit are cheaper in summer than in winter);

Dinner price in a university canteen – about 2-3 EUR;

Student monthly tram and bus ticket – about 12.50 EUR;

Cinema ticket – about 4-5 EUR.

### **Medical care and insurance**

People who have public health insurance are entitled to free medical service in Poland. The person from another EU country, staying temporarily in Poland, has the right to get free medical services on the ground of E111 form issued in foreigners' home country or the European Health Insurance Chart. An entitled person is provided with free medical services which cover: basic medical care, specialist clinic treatment, hospital treatment, dental treatment, rescue and medical transport. People who do not possess the above mentioned documents have to cover medical costs by themselves. Similarly when they use services provided by the unit which does not have a signed contract with National Health Fund – institution which is responsible for providing basic medical care in Poland. In Wrocław there is a good system of private specialist hospitals, dental and surgeries clinics, etc.

Address data of NHF central and local institutions:

The Head Office of National Health Fund – Office for International Cooperation  
ul. Grójecka 186  
02-390 Warszawa,  
tel.: +48 (22) 572 60 00, fax: +48 (22) 572 63 08.

The Lower Silesian Department of NHF  
ul. Joannitów 6  
50-252 Wrocław  
tel.: +48 (71) 37 47 343, +48 (71) 37 47 301; fax: +48 (71) 37 47 201

Foreign students are advised to buy an insurance against the consequences of unfortunate accidents.

### **Library and computer facilities**

The university's library possesses over 23 900 volumes. There is an extensive collection of literature related to the areas covered by the university's activities , i.e. pedagogics, special pedagogics, primary education, psychology, communication, journalism and political science. There is also available the database concerning education and related disciplines. Students have an easy access to computers and the Internet as the university computer laboratories are very well equipped.

### **Language courses**

Students learn foreign languages in the Foreign Language Department. They can learn English, German, Spanish, French and Russian. Foreign students can take part in an intensive course of Polish language in The School of Polish Language and Culture for Foreigners at University of Wrocław. Its address is:  
Pl. Nankiera 15, 590-140 Wrocław, tel.: +48(71)340-25-70.  
One semester of the Polish course costs approx. 180 EUR.

### **Sports classes**

There is a possibility of taking part in sport courses within the study curriculum.

### **Other practical information**

All the students get a student ID card which entitles them to a 50% discount on public transport in the city. Student ID card also entitles them to a discount on cinema, theater and museum tickets as well as on railway tickets.

Motorized students should be aware of the fact that driving a car under the influence of alcohol or drugs is forbidden in Poland (beer also is considered an alcohol in Poland).

### **Student organizations and leisure time**

In the university there is an active Students' self-government Government and Independent Student Association. The students of the Institute of Journalism and Communication issue their own periodicals: the weekly *Spięcie* devoted to school and students' problems as well as the monthly *Negatyw*.

There are also scientific and interest circles in the university. A number of integral and scientific activities are offered. Careers Office works actively to ensure DSWE TWP students' professional future.

Wrocław is the third largest academic centre in Poland. In the city there are numerous music clubs, pubs, cafés, restaurants, museums and cinemas. There are cyclic cultural events – music, theater and others. You can find information about the city on [www.wroclaw.pl](http://www.wroclaw.pl).

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